



DEPARTMENT OF THE AIR FORCE
AIR FORCE SECURITY ASSISTANCE TRAINING SQUADRON (AETC)

OCT 01 2015

MEMORANDUM FOR AFSAT COUNTRY MANAGERS (CM), ASSISTANT PROGRAM MANAGERS (APM) AND PROGRAM MANAGERS (PM)

FROM: AFSAT/CC

SUBJECT: Medical Screening and Policy Review Process for International Military Students (IMS)

1. The information below outlines guidance regarding the medical screening and policy review process for all IMS. Defense Security Cooperation Agency (DSCA) Medical Policy Memorandums 11-32 and 09-42 have now been incorporated into the E-Security Assistance Management Manual (E-SAMM), DSCA 5105.38-M., Chapter 10. CMs, APMs, and PMs must still continue to also follow Air Force guidance that was published in SAF/IAPX Policy Memorandum 15-30, dated 18 Sep 15 (Attachment 1).
2. AFSAT has contracted with Silotech Group to review all required IMS and dependent medical insurance policies. Silotech Group also provides translation services if the policy is not submitted in English, on a case-by-case basis and at additional cost. The information below outlines how this will affect AFSAT CMs, APMs, and PMs. Please familiarize yourself with the attached policy memorandums and review the JSCET AFI 16-105, Chapter 8 and E-SAMM DSCA 5105.38-M, Chapter 10, for more details. While all IMS and authorized dependents are required to have healthcare coverage while in the United States, not all students will need to purchase a medical insurance policy requiring a review by Silotech Group. Some of the grant programs (IMET, CTFP, FMF with medical lines, etc.) provide IMS healthcare coverage. The categories *requiring* a medical insurance policy are below:
 - a. IMET – IMS with accompanying dependents. E-SAMM specifically lists courses that encourage dependents to accompany IMS. Schoolhouses must be coordinated with prior to allowing dependents to ensure accommodations are available (E-SAMM DSCA 5105.38-M, Chapter 10, Table C10.T7.).
 - b. FMS/FMF – If there is no country indemnification or medical line on the case sufficient to meet the medical requirements in E-SAMM DSCA 5105.38-M, Chapter 10, paragraphs C10.9.1.1, C10.9.1.2, and C10.9.1.3.
 - c. Reciprocal Healthcare Agreements and NATO/Partnership for Peace SOFA require supplemental commercial healthcare insurance for medical services not covered under the RHCA or NATO/PFP SOFA (E-SAMM DSCA 5105.38-M, Chapter 10, paragraph C10.9.1.4.).
3. The SCO has responsibility to determine which students must purchase a medical insurance policy. The policies should be purchased and sent to Silotech Group no later than 60 days prior to class start date. Of special note, pregnancy insurance is NOT required if a dependent is not pregnant.

If a dependent becomes pregnant or plans to become pregnant while in the US, then pregnancy insurance is required unless country indemnifies or IMS is able to obtain pregnancy insurance.

4. What actions/responsibilities are required?

a. The AFSAT CM/APM/PM will enter a MASL on the students' training lines that require medical insurance policy review to recoup the cost of the review. A progress message code of "MN" in DSAMS will be updated to indicate a policy review is needed.

b. The SCO will e-mail Silotech Group at IMS@SILOTECHGROUP.COM with the following information: completed IMS Request for Insurance Review Form, IMS planning ITO and a copy of insurance policies in English. The training location IMSO and the AFSAT CM/APM/FM manager will be courtesy copied on the e-mail to Silotech Group.

c. Silotech Group has three business days to review the policy and issue a compliance/non-compliance message. The contractor will send this message to the SCO, the first training location IMSO, and the AFSAT CM/APM/PM. NOTE: One IMS and one IMS dependent insurance policy may be reviewed at no additional cost; however, both must be submitted at the same time. There will be an additional cost for any additional policy reviews that are required.

d. The AFSAT CM/APM/PM will enter a progress message code of "MO" in DSAMS if the Medical Insurance policy is compliant/approved.

e. If the policy was not compliant, the contractor will notify all concerned with areas that were non-compliant and will provide a list of compliant insurance companies for the IMS to choose from.

f. If a new policy is submitted, steps a through d will be performed again and there will be an additional charge.

5. The AFSAT POC for this memorandum is Ms. Robin Kaiser at 210-652-3244, e-mail: robin.kaiser@us.af.mil.


for CHARLES J. DELAPP II, Colonel, USAF
Commander

Attachment
SAF/IAPX 15-30, 18 Sep 15



IAPX 15-30 (IMS and
IMS Dependent Medic

DEPARTMENT OF THE AIR FORCE
WASHINGTON DC



Office Of The Assistant Secretary

18 September 2015

MEMORANDUM FOR EUCOM, PACOM, AFRICOM, CENTCOM, SOUTHCOM, AND
NORTHCOM

FROM: SAF/IAPX
1080 Air Force Pentagon
Washington, DC 20330-1080

SUBJECT: International Military Student (IMS) and IMS Dependent Medical Insurance Review
Process (SAF/IAPX 15-30)

This memorandum provides guidance to assist the IMS Officers and Security Cooperation Offices (SCOs) in complying with Defense Security Cooperation Agency (DSCA) Manual 5105.38-M, *Security Assistance Management Manual (SAMM)*, Chapter 10.

When a country identifies the IMS selected for training, the SCO ensures the IMS has medical coverage in accordance with (IAW) *SAMM*, Chapter 10 prior to issuing the International Travel Order (ITO). All authorized dependents require medical coverage IAW *SAMM*, C10.9. - Healthcare Coverage, which needs to be clearly specified on the ITO. For those IMS and authorized dependents whose medical coverage include medical insurance policies, the "*IMS Student Information Medical Insurance Review*" form (Attachment 1) is required to be filled out and sent via e-mail to the civilian contractor, Silotech Group. This document is used for the insurance policy review to ensure IMS' compliance with *SAMM*, Chapter 10, C10.9.

The form should be completely filled out and include a copy of the IMS' and all authorized dependent's insurance policies (attached and written in English) and a copy of the IMS' planning ITO. Upon receipt of all required information, Silotech Group has three work days to review the policy and issue a compliance and/or non-compliance e-mail message. Following its review, Silotech Group will e-mail the results to the SCO and Air Force Security Assistance Training (AFSAT) Squadron Country Manager. For non-compliant medical policies, Silotech Group will document why the policy does not meet the DSCA stipulated medical insurance.

The Silotech Group contact is Edward Gonzales, email: ims@silotechgroup.com. Toll free phone number for Silotech Group is 1-866-670-2655. The appropriate AFSAT Country Manager should be contacted with concerns and the backup is Ms. Robin Kaiser, email: robin.kaiser@us.af.mil.

Request widest dissemination of the memorandum to all Security Cooperation Officers within your area of responsibility.

A handwritten signature in black ink, appearing to read 'P. R. BIRCH', with a long horizontal stroke extending to the right.

PAUL R. BIRCH, Lt Col, USAF
Chief, Security Assistance Policy and
International Training and Education Division

2 Attachments:

1. Silotech Medical Insurance Review Form
2. AFSAT Country Manager Roster