



DEPARTMENT OF THE NAVY  
NAVY INTERNATIONAL PROGRAMS OFFICE  
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4900  
Ser 04BF3/U1601  
08 Aug 16

From: Director of Business Management, Navy International Programs Office

To: Navy Field Studies Program Participants for FY17

Subj: FY 2017 DEPARTMENT OF THE NAVY FIELD STUDIES PROGRAM (FSP)  
WAIVER REQUEST APPROVAL

Ref: (a) AR 12-15 / SECNAVINST 4950.4B / AFI 16-105 Joint Security Cooperation  
Education and Training  
(b) Email communication between Kathy Ton (DSCA Training Division) and Nicolas  
Witkowski (Navy IPO 04BF3) on 3 Aug 2016

1. The Joint Security Cooperation Education and Training (JSCET) Instruction (reference (a)) cites specific cost thresholds for lunch and dinner meals planned during Field Studies Program (FSP) events. The current JSCET established a cost threshold for these meals is pending a review and possible revision in the upcoming JSCET rewrite. However, many Navy FSP schoolhouses have expressed significant challenges with planning FSP event meals within the current cost thresholds. During reference (b) dialogue with Kathy Ton (DSCA Training Division), Navy IPO was approved for a one-time (FY 2017 only (waiver) for the following International Military Student day trip locations:

Honolulu, HI	New York City, NY	Rhode Island (Any City)	Dallas, TX
San Antonio, TX	Washington, D.C/Virinia	Charleston, SC	Atlanta, Georgia
New Orleans, LA	San Diego, CA	Los Angeles, CA	Monterey, CA
San Francisco, CA	Connecticut (Any City)		

2. For the specific states/cities mentioned in paragraph 1 above, meals should not exceed \$20 per IMS for lunch/breakfast/picnics or \$35 per IMS for dinners/ receptions/graduations. These totals should also include taxes and gratuities.

3. JFTR rates are to be used on overnight trips only.

4. The subject FY17 waiver is only approved in accordance with the Navy International Programs Office FY17 budgets and to those aforementioned high cost areas.

5. The waiver approval is valid for Fiscal Year 2017 only. Requests for future years must be resubmitted.

6. Navy IPO point of contact is Mr. Nicolas Witkowski (Code 04BF3), Phone: 202-433-5625, DSN: 288-5625, E-Mail: [Nicolas.witkowski@navy.mil](mailto:Nicolas.witkowski@navy.mil).

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