

Instructions for International Military Student Firearms and Non-official Ammunition Agreement

Reference: Secretary of Defense Memorandum, Prohibition on the Transport, Possession, Storage, or Use of Privately Owned Firearms and Non-Official Ammunition by International Military Students and Their Accompanying Family Members, dated January 16, 2020

Purpose: Implementation guidance for the Security Cooperation Enterprise

Policy: The Secretary of Defense has directed that International Military Students (IMS) and their adult family members acknowledge that they and their adult family members are prohibited from transporting, possessing, storing, or using a privately owned firearm (POF) or non-official ammunition. IMS and their adult family must agree in writing, as a condition of participation, not to bring a firearm or ammunition with them to the U.S., purchase a firearm or ammunition while in the U.S., or use another individual's firearm or ammunition off of DoD installations or property. Individuals with U.S. citizenship including dual citizens are exempt from signing the Agreement form.

Immediate Implementation:

The Defense Security Cooperation Agency:

- Revise the Security Assistance Management Manual Chapter 10 to require (1) all inbound IMS and (2) all authorized adult accompanying family members travelling to the US to complete a written agreement concerning privately-owned firearms. Completion of the written agreement will be a prerequisite for issuance of a DoD invitational travel order to attend DoD provided training in the U.S.
- Add the requirement to have every invitational travel order contain language on the prohibition of IMS to transport, possess, store, or use a privately owned firearm or non-official ammunition.
- Revise Security Cooperation-Training Management System to add a requirement for security cooperation offices to indicate that IMS have signed required agreement. DSCA is working to upgrade SC-TMS to upload and store signed agreement.
- Post Agreement form in SC-TMS under Form Tab.

Security Cooperation Offices (SCO):

- Ensure every IMS and their adult family members travelling to the U.S. after February 19, 2020 sign the DSCA approved firearms and ammunition agreement before issuing an invitational travel order
- Translate into the IMS' primary language for non-English speaking partners and have the IMS sign both an English and translated copy of the agreement.
- Retain signed agreements for each IMS and their family members in local files for the duration of training. Agreement should be destroyed 15 days after IMS returns from training.
- Agreement forms will be provided to the IMS who will be asked to collect any required signatures from their adult family members who are accompanying them to training and then return the form to DoD. DoD will not require adult family member's to sign this form in the presence of a DoD official.

- All adult family members who are authorized by DoD to accompany the IMS on the invitational travel order would be required to sign this form. An IMS adult family member who will travel to the U.S. via a tourist visa would not be required to sign an agreement.

International Military Student Offices:

- Verify IMS understand their responsibilities associated with the SecDef policy on firearms and non-official ammunition
- Have all currently enrolled IMS and their family members sign an agreement.
- Have any new students arriving before February 19, 2020 sign the DSCA approved firearms and ammunition agreement.
- Retain signed agreements in local file.
- Access, as necessary, signed agreements following arrival of new students and counsel/advise students to ensure their continued awareness and recognition of this requirement.

**International Military Student
Acknowledgement and Agreement to Abide by the
Department of Defense Prohibition on the Transport, Possession, Storage, or Use of
Privately Owned Firearms and Non-Official Ammunition in the United States
by International Military Students', and their Accompanying Family Members**

For the duration of my DoD issued invitational travel order, _____(Insert ITO number), I, _____ (Print International Military Student's name), agree to not transport, possess, store, or use a privately-owned firearm (POF) or non-official ammunition in the United States not provided by the Department of Defense (DoD) explicitly for the use in official IMS training. This includes agreeing to not transporting a POF and non-official ammunition into the United States, not purchasing or possessing a POF and non-official ammunition while in the United States, and not using another individual's POF or non-official ammunition on and off of DoD installations and property.

Further, I acknowledge and understand that the above prohibition regarding POFs and non-official ammunition applies equally to all of my accompanying family members who travel to the United States pursuant to my DoD issued invitational travel order authorizing my family members to accompany me. I agree that I am responsible for ensuring that all of my accompanying family members comply with the above prohibition, including all of my non-adult accompany family members who are under eighteen years of age.

I understand that my violation or my accompanying family member's violation of this prohibition constitutes grounds for my immediate disenrollment from DoD training.

Printed International Military Student's Name and Signature

Date

**International Military Student's Adult Accompanying Family Members'
Acknowledgement and Agreement to Abide by the
Department of Defense Policy on Prohibition on the Transport, Possession, Storage, or Use
of Privately Owned Firearms and Non-Official Ammunition in the United States
by International Military Students', and their Accompanying Family Members**

I, an adult accompanying family member, of _____
(International Military Student's name) agree to not transport, possess, store, and use a privately-
owned firearm or non-official ammunition in the United States for the duration of the
Department of Defense (DoD) issued invitational travel order.

I understand that my violation of this prohibition constitutes grounds for my family member's
immediate disenrollment from DoD training and may have other consequences under United
States law.

Printed Adult Accompanying Family Member's Name and Signature

Date

Printed Adult Accompanying Family Member's Name and Signature

Date

I have explained the applicability and requirements of the DoD prohibition concerning privately-
owned firearms and non-official ammunition to all of my accompanying family members,
including all of my accompanying family members who are under eighteen years of age but
older than twelve years of age, and I have obtained their agreement to abide by this prohibition.
I have also witnessed each of my adult accompany family member's affirm their voluntary
consent by signing this written agreement.

Printed International Military Student's Name and Signature

Date