

FY22 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY

-----Original Message-----

From: POSTMASTER AT OIX.NAVY.MIL <postmaster@oix.navy.mil>

Sent: Wednesday, February 2, 2022 5:18 PM

To: leandre.j.sackey <leandre.j.sackey@navy.mil>

Subject: OIX GATEWAY HONOLULU HI SUCCESSFUL PROCESSING REPORT: FY22 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY//

Importance: Low

OIX GATEWAY HONOLULU HI SUCCESSFUL PROCESSING REPORT: FY22 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY//
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FM NAVY IPO WASHINGTON DC

TO NETSAFA PENSACOLA FL

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UNCLAS

SUBJ/FY22 DEPARTMENT OF NAVY (DON) CANCELLATION CHARGE POLICY//

REF/A/MSG/NAVY IPO/301729Z MAR 21 //

REF/B/DOC/DSCA/30APR12//

REF/C/DOC/SECNAV/03JAN11//

REF/D/DOC/OUSD(C)/NOV18//

NARR/REF A IS DON FY21 CANCELLATION CHARGE POLICY. REF B IS DSCA MANUAL 5105.38-M, SECURITY ASSISTANCE MANAGEMENT MANUAL, CHAPTER C10.15.1: CHARGES FOR COURSE CANCELLATIONS OR WITHDRAWALS. REF C IS SECNAVINST 4950.4B, JOINT SECURITY COOPERATION EDUCATION AND TRAINING, C6-3: FORFEITURE CHARGE. REF D IS DOD 7000.14R, DEPARTMENT OF DEFENSE FINANCIAL MANAGEMENT REGULATION, VOL 15, CH 7,072207 TRAINING CANCELLATIONS.

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RMKS/1. THIS MESSAGE SUPERCEDES REF A AND PROVIDES FY22 DON AND USCG SECURITY COOPERATION EDUCATION AND TRAINING CANCELLATION CHARGE POLICY INFORMATION IN ACCORDANCE WITH REFS B AND C.

2. ACCEPTANCE OF A CONFIRMED QUOTA IS ASSUMED ONCE IT RESIDES IN THE COUNTRY STANDARDIZED TRAINING LIST FOR AT LEAST 30 DAYS, OR SOONER, IF ACCEPTED IN WRITING.

3. COURSES NOT IDENTIFIED ELSEWHERE IN THIS MESSAGE ARE SUBJECT TO THE STANDARD 50 PERCENT CANCELLATION CHARGE IF CANCELLED OR RESCHEDULED BY THE COUNTRY WITHIN 60 DAYS PRIOR TO COURSE COMMENCEMENT AND CANNOT BE FILLED BY ANOTHER STUDENT. ADDITIONALLY, THE CANCELLATION CHARGE WILL BE APPLIED TO ALL TRAINING THAT FALLS WITHIN AND OUTSIDE THE 60-DAY WINDOW IF THE TRAINING IS PART OF A SEQUENTIAL PIPELINE THAT A STUDENT WOULD ATTEND AS PART OF A COMPLETE CURRICULUM.

4. FOLLOWING IS THE FY22 LIST OF COURSES THAT WILL ALWAYS INCUR A 100 PERCENT CANCELLATION CHARGE ONCE A CONTRACT IS LET OR A QUOTA IS CONFIRMED, UNLESS QUOTA IS FILLED BY ANOTHER STUDENT OR WAIVED BY THE MILDEP. UNLESS OTHERWISE STATED, CONTRACT SUPPORTED COURSES ESTABLISH CONTRACTS AT LEAST 90 DAYS PRIOR TO THE COURSE CONVENING DATE.

TMASL COURSE TITLE

P117056 MH-60R SENSOR OPERATOR A SCHOOL (SR)

P118001 ROTARY WING FLIGHT TEST ENGINEER

P118300 FIXED WING FLIGHT MECHANICAL PILOT

P118302 FIXED WING FLIGHT TEST ENGINEER

P118401 INTRO AIRPLANE FLYING QUALITITES

P118405 INTRO TO UNMANNED AIR SYSTEMS (UAS) FLIGHT TEST

P118407 SYSTEMS NFO

P118408 SYSTEMS ENGINEER

P118409 RW FLYING QUALITITES AND PERF

P118420 INTRO TO AIRCRAFT AND SYSTEMS TEST AND EVALUATION

P119061 UNDERGRADUATE PILOT T-6 SYSTEMS PREP TRAINING

P119311 INTL BASIC AVIATION PREP

P119325 RSAF UNDERGRADUATE PILOT BASIC AVIATION PREP TRNG

P120001 INTL COMMAND CENTER SCHOOL COURSE (ICCS)

P121310 COMBT CONTROL S/A TRAINER

P122060 INTL EOD PHASE I

P122079 NITC EOD PREP

P123300 INTL EOD PHASE II SURFACE

P123301 INTL EOD PHASE II NAVY

P123302 INTL EOD FAMILIARIZATION

P124084 NITC BUD/S PREP AND SCREENING

P124401 BOARDING TEAM MEMBER EIMET

P129008 OPERATIONAL TEST AND EVALUATION (OT&E) COURSE

P129600 NAVAL GROUND FORCES COMBAT LEADERSHIP (NAVFORCE)

P141713 P-8A MFC (B1 TECHS) (NO)

P141714 P-8A MFC (B2 TECHS) (NO)

P145054 STRATEGIC LEADERS INTL COURSE (SLIC)

P152001 SENIOR STOREKEEPER MANAGEMENT

P156600 INTRO BUDGETING CONCEPTS

P159002 DATA ANALYTICS FOR FINANCIAL & RESOURCES MGT

P159200 PRINCIPLES OF DEFENSE ACQUISITION MANAGEMENT

P159202 PRINCIPLES OF DEFENSE PROCUREMENT & CONTRACTING

P162000 RISK MANAGEMENT

P162002 DEFENSE RESOURCES MANAGEMENT COURSE
P162003 INTERNATIONAL DEFENSE MANAGEMENT COURSE
P162004 SENIOR INTERNATIONAL DEFENSE MANAGEMENT
P162012 MULTIPLE CRITERIA DECISION MAKING COURSE
P162014 PERFORMANCE MANAGEMENT AND BUDGETING
P162015 ADVANCED MGMT PROGRAM (AMP)
P162018 HUMAN CAPITAL RESOURCES MANAGEMENT
P162368 INTL SHIPYARD MANAGEMENT (ISMC)
P169022 SENIOR SAUDI PROFESSIONAL ADVANCED LEADERSHIP (SR)
P170000 TECHNOLOGY UPDATE ON CYBERSECURITY AND NETWORKING
P170001 EXECUTIVE PROGRAM IN DEFENSE DECISION MAKING
P170006 INTL DEFENSE PLANNING CERTIFICATE
P170024 DEFENSE GOVERNANCE
P170026 CYBER SECURITY FUNDAMENTALS AND DEFENSE CERT
P170030 MANAGING ETHNIC CONFLICT AND RELIGIOUS VIOLENCE
P170475 CIVIL-MILITARY COORDINATION IN DISASTER RELIEF
P171039 INTERNATIONAL PROFESSIONAL ADV LEADERSHIP (IPAL)
P171064 USCG INTERNATIONAL MARITIME DOMAIN AWARENESS (MDA)
P171575 INTL MARITIME OFF (IMOC)
P173002 INTERNATIONAL ANTI-TERRORISM/ANTI PIRACY (IATP)
P173016 INTERNATIONAL BOARDING OFFICER COURSE
P173018 INTERNATIONAL MARITIME SEARCH AND RESCUE PLANNING
P173019 SECURITY RISKS OF REFUGEES & DISPLACED PERSONS
P173101 BOARDING OFF BASIC EIMET
P176003 MILITARY JUSTICE (MJ)
P176009 LEGAL ASPECTS OF MARITIME SECURITY OPERATIONS
P176019 LAW OF ARMED CONFLICT AND HUMAN RIGHTS
P176026 MILITARY LAW DEV PROGRAM
P176027 INTL LAW OF MIL OPS I-LOMO
P176028 LEGAL ASPECTS OF COMBATTING TERRORISM (LCT)
P176040 LEGAL ASPECTS OF COMBATING CORRUPTION - LCC
P176042 LEGAL ASPECTS OF DEF SUP OF CIVIL AUTHORITIES
P179018 CIV-MIL RESP TO TERRORISM
P179069 INTERNATIONAL DEFENSE ACQUISITION NEGOTIATIONS
P179085 UN PKO CONTINGENT COMMANDERS RESIDENT COURSE
P179198 INITIAL PREPARATORY SCREENING PROGRAM
P179204 MANPOWER PERSONEL TRAINING EDUCATION (MPT&E)
P179220 TECHNOLOGIES FOR INFO OPERATIONS
P179259 RSNF JR OFFICER/MID-GRD ENL ENHANCED LEADERSHP CRS
P179548 CIVIL-MILITARY APPROACHES TO MARITIME SECURITY
P179605 JOINT DIVING OFFICER (JDO)
P179606 SECOND CLASS DIVER
P179607 FIRST CLASS DIVER
P179610 FUNDAMENTAL SKILLS TRAINING
P179612 TECHNICAL TRAINING IN ELECTRICITY AND ELECTRONICS
P179613 TECHNICAL TRAINING IN MECHANICS

P179614 TECHNICAL TRAINING IN LOGISTICS/SUPPLY
P179621 TECH TRNG ELECTRICITY & ELECTRONICS SENSOR OP (SR)
P179623 PRINCIPLES OF DEF ACQ AND CONTRACT MGT (SPANISH)
P179683 INTERNATIONAL OFFICER LEADERSHIP & ETHICS (IOL&E)
P179684 RSNF ENLISTED ENHANCED LEADERSHIP COURSE (SR)
P193000 JASSM - EOD
P193130 HAWK - EOD
P193131 HARM - EOD
P193132 MAVERICK - EOD
P193133 SPARROW - EOD
P193134 PATRIOT - EOD
P193135 HARPOON - EOD
P193136 SIDEWINDER - EOD
P193137 AMRAAM - EOD
P193138 HELLFIRE - EOD
P193139 ROLLING AIRFRAM MISSILE (RAM) - EOD
P193140 STANDARD MISSILE - EOD
P193141 PENGUIN - EOD
P193142 INTL EOD SPECIALIZED MISSILE
P193143 TOW - EOD
P193144 STINGER - EOD
P193145 JAVELIN EOD
P196000 AIM-9X - EOD
P197001 SLAM-ER EOD
P197002 JSOW - EOD
P279177 MTT REG CIV-MIL APP BLDG MAR DOMAIN AWARENESS CAP
P279178 MTT REG CIV-MIL APPROACHES TO MARITIME SECURITY
P309061 MET DIILS OCONUS SEMINARS
P309062 MTT DIILS OCONUS TRAINING
P309069 MET CT-RESP TO TERRORISM
P309114 MET INTL PROFESSIONAL ADVANCED LEADERSHIP (IPAL)
P319177 MTT BUILDING MARITIME DOMAIN AWARENESS CAP
P319178 MTT CIV-MIL APPROACHES TO MARITIME SECURITY
P36CS12 CONTRACTOR SUPPORT-NITC E-IMET
P366CS8 CONTRACTOR SUPPORT-NITC NON E-IMET
PCMRCs1 CONTRACTOR SUPPORT-CCMR-MET/MTT
PDET002 COMPUTER TECH AND MGMT INFO SYSTEMS
PDET016 NITC SWIM PREP
PPNWCOV PCOVID-19 NWC SUPPORT
PREPDIV NITC DIVE PREP AND SCREENING
5. THERE ARE OTHER COURSES WHERE A CANCELLATION CHARGE WILL APPLY. IN THOSE CASES, THE CUSTOMER WILL BE INFORMED IN ADVANCE, EITHER WHEN P&A DATA IS PROVIDED; WITH A NOTE IN THE LOA; OR IN CORRESPONDENCE DEALING WITH SCHEDULING. THESE COURSES GENERALLY FALL INTO THREE CATEGORIES:

A. TRAINING WHERE A CONTRACT MUST BE IN PLACE PRIOR TO STUDENT ARRIVAL. THIS IS MOST LIKELY TO HAPPEN DURING SHIP TRANSFERS OR AIRCRAFT SALES WHERE REGULAR U.S. TRAINING IS NOT AVAILABLE, OR WHEN U.S. MILITARY INSTRUCTORS ARE NOT AVAILABLE. THIS ALSO OCCURS WHEN COURSES USE CONTRACT INSTRUCTORS AND ADMINISTRATIVE SUPPORT.

B. TRAINING THAT INCURS UP FRONT COSTS PRIOR TO ACTUAL COMMENCEMENT OF TRAINING. EXAMPLES WOULD BE: CHANGES TO COMPUTER PROGRAMS (SUCH AS AVIATION TRAINING WHERE COMPUTER SOFTWARE MUST BE CHANGED OR MODIFIED IN EITHER THE AIRCRAFT OR THE SIMULATOR OR BOTH) AND UP FRONT TRANSLATION COST OR TAILORING OF COURSE MATERIAL TO MEET A SPECIFIC COUNTRY REQUIREMENT.

C. HIGH COST/HIGH DEMAND COURSES. WHEN A COUNTRY CANCELS A QUOTA THAT REQUIRES EXCESSIVE LEAD TIME THEREFORE PREVENTING ANY OTHER STUDENT TO FILL THE QUOTA; TOTAL OR PARTIAL COURSE COSTS MAY BE ASSESSED REGARDLESS OF THE NUMBER OF DAYS NOTICE PRIOR TO COURSE CONVENING. CANCELLATION FEE ASSESSMENT WILL BE AT THE DISCRETION OF THE MILDEP.

6. MANY OF THE EXPANDED IMET MOBILE EDUCATION TEAMS (MET) AND ALL MOBILE TRAINING TEAMS (MTT) PROGRAMMED THROUGH DON FALL INTO CATEGORY 5B ABOVE. A CANCELLED MET OR MTT WILL BE CHARGED 100 PERCENT OF THE VARIABLE PREPARATION COSTS THAT MAY HAVE BEEN INCURRED PRIOR TO THE TIME OF CANCELLATION (I.E. TRAVEL, PER DIEM, HONORARIUMS, COURSE PREPARATION, TRANSLATION AND PRINT COSTS, MISCELLANEOUS TRIP PREPARATION COSTS, IN-COUNTRY SITE COSTS, AND SALARY COSTS FOR PREPARATION AND CONDUCT OF THE MET, INCLUDING USCG PROGRAM SUPPORT FEE (PSF)). MET/MTT PROVIDERS WILL DETAIL SUCH EXPENDITURES AND NOTIFY THE COGNIZANT SERVICE AND NETSAFA FOR REVIEW. NETSAFA WILL REVIEW AND CHARGE TO THE APPROPRIATE COUNTRY'S SECURITY COOPERATION EDUCATION AND TRAINING ACCOUNT. QUESTIONS CONCERNING APPROPRIATENESS OF CHARGES SHOULD BE FORWARDED VIA THE COGNIZANT SERVICE POC (I.E., NETSAFA/COGARD/USMC MARFORCOM) TO NIPO 230PL.

7. CANCELLATION CHARGES WILL NOT BE APPLIED WHEN CANCELLATION IS DUE TO:
(1) DECISIONS BY THE U.S. SUCH AS DELETION OR RESCHEDULING OF CLASSES;
(2) UNAVOIDABLE CIRCUMSTANCES WITHIN A COUNTRY, SUCH AS A NATIONAL DISASTER; OR
(3) THE QUOTA IS USED BY THE UNITED STATES OR ANOTHER COUNTRY.

8. CHARGES ASSOCIATED WITH CANCELLATIONS DUE TO COVID-19 IMPACTS WILL BE ADDRESSED BY THE COGNIZANT SERVICE POC ON A CASE-BY-CASE BASIS.

9. DON SERVICE POCs ARE NETSAFA N3, MR. TIM DURST, TIMOTHY.DURST@NAVY.MIL, COMM (850) 452-8889; USMC MARFORCOM, MR. DOUGLAS M. HOWARD, DOUGLAS.M.HOWARD@USMC.MIL, COMM (757) 672-1811, AND U.S. COAST GUARD HEADQUARTERS (USCG), MR. BRIAN LISKO, COMM (202) 372-4490. QUESTIONS REGARDING A SPECIFIC CANCELLATION CHARGE SHOULD BE ADDRESSED TO THE APPROPRIATE COUNTRY PROGRAM MANAGER AT EACH SERVICE.//

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